.

**PRICE BREAKDOWN**

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Date]*

To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Name and address of Client)

The bidders are required to provide their price breakdown as tabulated

|  |  |  |
| --- | --- | --- |
| Item | Monthly Rate in KES | Annual Rate in Kes |
| Cleaning Staff |   |   |
| Supervision staff |   |   |
| Cleaning materials |   |   |
| Other Costs |   |   |
| VAT |   |   |
| Total |   |   |

Yours sincerely,

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*[Authorised Signature]:*

 *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*[Name and Title of Signatory]*

*[Name of Firm]*

 *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*[Address:]*